

Continuity of Education Plan (CEP)

Overview of the Continuity Education Plan

Fleming College has developed a CEP as required by the Ministry of Colleges and Universities (MCU). This document provides students and employees with information to be used in the event that on-campus operations are closed due to the COVID-19 pandemic. The plan provides information on how to access details about the protocols and practices that Fleming has in place regarding the continuity of teaching, learning, and service operations in the event of a campus closure.

1. COVID Protocols and Safety

Safety protocols established early on during the pandemic remain in place. Specific details are available on the college website's [COVID-19 information page](#) and the student and employee [myCampus](#) portal. Safety requirements could change pending direction from provincial or regional health authorities and the Ministry of Colleges and Universities. The college will respond rapidly to any changes in status of the pandemic and will communicate any changes to our operations to the college community as soon as decisions are made.

For up-to-date and accurate information about the status and delivery of Fleming programs, please continue to check the college [website](#) and Fleming email accounts.

Fleming will continue to work with our Public Health partners (Peterborough Public Health and the Haliburton, Kawartha, Pine Ridge District Health Unit) to monitor the COVID-19 pandemic. Fleming has established the Fall 2021 semester as a transition semester, whereby academic programming and student services are being delivered both virtually and on campus. However, there remains the possibility that the college may have to revert to full remote delivery based on the overall situation and/or direction of public health and government authorities.

Mandatory Vaccination Policy

In order to mitigate the campus and community risk associated with COVID-19, Fleming College has implemented a Mandatory Vaccination Policy. Everyone, including students, staff, faculty and visitors, will be required to have received the first dose of the COVID-19 vaccine by September 7, 2021, and second dose by October 20, 2021, in order to access the programs and activities on Fleming campuses. Those that are deemed partially vaccinated during the transition period, or who receive medical accommodation will be required to take part in regular rapid antigen testing.

Contact Tracing and Outbreak Management

Fleming College will continue to work closely with our 2 local Public Health Units, Peterborough Public Health Unit and Haliburton, Kawartha, Pine Ridge District Health Unit to support all contact tracing initiatives, and early detection of outbreaks either on campus or in our Student Residence. Fleming College offers a 24/7 contact for public health to receive expedited support as needed. As the possibility of a localized outbreak in the Student Residence remains fairly high, Fleming College has well developed health and safety protocols and has developed a Residence Outbreak Management protocol, which has been approved by Public Health. In addition, we have isolation suites available, as needed, to further mitigate occupant risks.

Emergency Response Plan

The Fleming College Emergency Response Plan (ERP) serves as both a framework and guideline, to an organized approach in the delivery and implementation of effective decision making, communication and overall coordination during an emergency. The ERP works in conjunction with all existing Fleming College Policies and Procedure. The foremost priority is always the safety and protection of Fleming College employees and students. The College is also committed to limiting or containing the extent of damage incurred during an emergency, and to the recovery and restoration of operations as soon as possible.

Emergency Communication

Fleming College has developed and deployed various communication strategies to inform and engage the College community in the event of an emergency. The College is committed to timely and regular communication to employees, students, and community members regarding the College's response to any evolving emergency. These communication mechanisms have been successfully utilized during the COVID-19 pandemic. Among the active and effective communication mechanisms are:

Critical Emergency Communication

In the event of an emergency that requires exiting buildings promptly, the College deploys an emergency broadcast system for immediate messaging to the on-campus population. The system includes a mobile notification system through our Fleming Safe App, the Emergency Notification System to all campus telephones and visuals on screens throughout the campus.

Fleming College Website

The Fleming College website centralizes all the information available on the impact of COVID-19 at Fleming College. Open to all, easy to access and available 24 hours a

day, the website is regularly updated to keep the community informed as the situation evolves. Any critical breaking news is shared via a banner on the homepage.

Social Media

Fleming College shares all College-wide COVID-19 updates and messages across our social media channels, including Facebook, Instagram, Twitter and LinkedIn; in addition, these channels are used to reinforce key messages around COVID-19 health and safety procedures, and to promote everything from the Mobile Safety App to the College's Mandatory Vaccination Policy.

2. Continuity of Academic Programming

The College will ensure that all students are able to continue their program of study and that supplemental plans will address any stranded students.

In the event of a campus emergency closure, such as further lockdown measures related to COVID-19, communication will be quickly disseminated through several channels including email, Fleming's website, portals and social media accounts.

In terms of the continuation of academic learning and services, Fleming is first and foremost committed to safety. Efforts will be made to consider all options that keep the college community safe, but allow for the continued delivery of teaching and learning and access to student services. The Vice-President, Academic Experience will work in consultation with relevant academic teams and the Senior Management Team to determine the best next steps to support the continuation of the semester.

As with similar efforts made during the initial response to COVID-19, theory classes would move to remote delivery. Re-sequencing of course content may be required to support applied, hands-on and experiential learning in a future semester and evaluation and assessment due dates would be revised. If necessary, an extension of an academic term will be considered.

On-campus learning that can be safely completed may remain on-campus following Fleming's safety protocols and strictly adhering to provincial direction from MCU and our Public Health partners. Delivery of experiential learning that can be safely completed off-site or remotely may be continued. Changes to program delivery and course recovery plans will be determined in the Academic Schools and communicated to students through email, course outline updates, and updates on the college's dedicated webpage for current students.

3. Additional Links and Resources

Online Academic Support Services

All academic learning supports will be delivered virtually. AskON is a provincial virtual reference service which supports students with access to online research and assignment support. Staff are available to provide live, interactive assignment support Monday to Friday from 9 a.m. to 11 p.m., and Saturday to Sunday from 11 a.m. to 5 p.m. More information can be found [here](#).

The [Tutoring & Academic Skills website](#) is available for students to sign up for virtual tutoring support via WebEx. Students can choose support that is 1:1, small group and/or drop-in sessions.

Information Technology

To support any potential transition Fleming will make to remote learning, please note this resource from Information Technology Services (ITS). The [ITS OneStop page](#) includes a Technology Guide for Students and other information that explains how to access the [myCampus portal](#), attend online classes (D2L, Webex, MS Teams), attend classes on campus (wifi, printing), work on assignments (Office365, MyApps, Labfind) and take tests/exams (Respondus). For questions not answered in the above, students and employees can call the IT Service desk at 1-866-353-6464 x4111 or email itsupport@flamingcollege.ca.

Accessible Education Services (AES)

In a virtual environment, the AES team will continue to deliver all services. Students with disabilities will be provided with the academic accommodations and services they need to eliminate barriers, build their skills, and access strategies and resources to make the most of college. Services will be provided by WebEx, email and telephone. Information about services can be found [here](#).

Virtual WebEx rooms will be established to support accommodated students with assistive technologies.

Personal Wellness Counselling

Personal wellness counselling will be available virtually by WebEx and telephone. Counsellors are available Monday to Friday from 8:30am-4:30pm. Outside of available hours, students can access Real Campus, Good 2 Talk, Morcare, Connex or Bounce back. These services are available by phone, email or virtually.

Health Services

Health Services will be available by telephone or in person where permissible.

International Student Services

International Student Services will be available virtually or by telephone.

Indigenous Student Services

Indigenous Student Services will be available virtually or by telephone.

Campus Bookstore

Will be available with web-based service and curbside pick-up where permissible.

Residence

The college will support students who are required to leave residence. A staged move-out plan will ensure limited interaction between residents.